

Macon East Academy

Below is a list of information that you need to know as you review your online documents.

- **Emergency Card**

Please make sure this is filled out and returned to your child's Homeroom teacher on the 1st day of school

- **School Day Insurance Coverage**

Along with the "School Day Coverage" you may also want to enroll your student in the "24-Hour Accident Coverage ". The additional cost for this policy is \$28.00 per student and must be paid by August 30, 2019.

- **Drop/Add Period for Upper School Student Schedules**

Your student's class schedule (grades 7-12) will be posted online August 1st @ 10:00 AM. We will have a schedule change period until August 15th. Classes may be changed during that time with proper approval. Forms will be in the Upper School Office for this procedure.

- **Student/Parent Handbook-Technology Handbook –Athletic Handbook**

The Student/Parent, Technology, and Athletic Handbooks are posted online. Please go to our website under the "Forms & Policies" section at the bottom of the screen to review these documents. Also, please sign the Compliance statement stating that you have read and accept the guidelines set forth in the Student, Technology, and Athletic Handbooks. This must be returned to your child's homeroom teacher on the 1st day of school. **PLEASE FILL OUT A SEPARATE COMPLIANCE AGREEMENT FOR EACH OF YOUR STUDENTS.**

- **www.maconeast.net**

Please make sure you check the website often as information will be posted regularly.