

# **OPPORTUNITIES TO SERVE AT MEA 2019-2020**

We are excited about the upcoming school year. Each parent's involvement plays a role in the success of Macon East Academy. The PTO needs your time, talent, and energy to make this school year a successful one. Please complete this form and return it to your child's homeroom teacher.

Please contact Robyn Streetman, PTO President, at 706-329-0929 or pto@maconeast.net with any questions regarding PTO or volunteer opportunities. Thank you!

## **LOWER SCHOOL OPPORTUNITES:**

- Lower School Room Mom- works with teacher to coordinate class parties, field trips, and other class activities as needed. Communicates with parents to assist with these and other activities. Organizes teacher snacks when their class month to do (just a few times in that one month). Organize a gift for the teacher's birthday and teacher appreciation week.
- Library Helper- assist librarian as needed such as Book Fairs, help with special events.
- Grandparents Day (February 2020)- help with program, make refreshments, set up/clean up, and decorations.
- Tailgate (November 1)- set up area for special tailgate snack/drink, assist where needed.
- Science Fair- assist with setting up and clean up; snacks for judges. (January 2020)
- Art Show- assist Art teacher with set up and clean up; snacks for judges.
- Art Helper- assist Art Teacher when needed during class time. (Fridays)
- Environmental Fair (April 9)- assist with set up and clean up; welcome exhibitors and help providing lunch/snacks for exhibitors.
- Field Day (April 30)- assist with set up and clean up for field day.
- Pastries for Parents- Committee Leader for this to organize and head this up for late April 2020. Set up/clean up; bring baked goods and decorations.

## **UPPER SCHOOL OPPORTUNITES:**

- Upper School Room Mom Coordinator (2 per grade level split into their homerooms)- serve as a liaison between the homeroom teachers and parents, take care of teacher appreciation gifts and birthdays, teacher snacks and other events as needed.
- Awards Day-assist with flowers/decorations and refreshments.
- Tailgate/Homecoming (November 1)-help set up tents, bring tailgate food & games.
- Welcome New Family committee- Committee Leader for this to organize a new family with an established one to help with any questions.

## **TEACHER & STAFF APPRECIATION: Upper & Lower School**

- Teacher snacks (K3-6th)
- Teacher snacks (7<sup>th</sup>-12th)
- Christmas luncheon (all faculty)-help assist in making food/desserts for teachers and staff; set up/serve/clean up. Also needs help in sitting with classes while teachers attend luncheon.
- Teacher Appreciation Week (May 4<sup>th</sup> – May 8<sup>th</sup>) assist in various ways to show appreciation all week.
- Teacher Appreciation Luncheon (May, all faculty)- help provide lunch for teachers & staff; set up/serve/clean up. Also needs help in sitting with classes while teachers attend the luncheon.

\*\*\*MORE OPPORTUNITIES ON BACK\*\*\*

### OTHER EVENT OPPORTUNITIES:

- Santa Shop (Dec.2-Dec.6 mornings) shop year-round for bargains to purchase, gift wrapper, set up/decorate, shopper helper for kids.
- Used uniform sale (summer 2020)- organize and move clothes to sale area to set up, sale day help, clean up.
- Back to School Bash (first or second weekend of school starting)- getting sponsorships, volunteer to work a station, set up/clean up, decorations, make signs
- Silent Auction (with Back to School Bash)- ask for donations, work the auction, set up/clean up auction, write thank you notes.
- Meet the Teacher/Open House night PTO table (2020)
- PTO Membership Drive (August/September)- help enter in contact information and organize memberships with board.
- Coke Rewards-input codes at home
- Spirit Nights/Days- help coordinate and make relationships with businesses that give a % back to our PTO, set up date and promote it.
- Spirit Wear Sales at MEA sports events.

### COMMUNITY SCHOOL INVOLVEMENT/FUNDRAISERS:

- Boosterthon Fun Run- assist in getting Sponsorships, assist on day of the fun run, input money into computer
- School Beautification/Clean-up Days
- Summer Projects/Updates to school

### PARENT LEADERSHIP:

- Talent Show Parent Leader- Need a Committee Chair Leader to get this started
- Girls on the Run Parent Leader support (Spring 2020)- need adult volunteers to run 5K with students
- Green Team Parent Support-work in outside garden with kids. Also, to help pull weeds throughout year/summer.
- SGA Lower School Parent Support
- 4H Parent Leader Support- Area of interest (example: Archery) \_\_\_\_\_
- Teach after-school class/share a hobby: Special skill \_\_\_\_\_
- Chapel (speaker, speaker contact)
- Deer Hunt Parent Support (accommodations/land support, hospitality, setup/cleanup, baking)
- Special Forces of the PTO- (Father/Grandfathers/Father figures)- would like for a Macon East Father to chair this and look for opportunities to help further in the school for men to feel involved with the PTO.

### TECHNOLOGY/DESIGN/BUILD/SKILLS

- Grant Writer
- Google Documents
- Thank you note writer
- Marketing/Advertising for PTO only events
- Hands on: project builder, painter, handyman, electronics, grounds maintenance, etc.
- Get Business Sponsorship/Donations to PTO events
- Graphic Designer of Logos, Banners, invitations, flyers, Facebook invites, spirit wear, etc.

**THE DAYS, TIMES, AND TYPES OF ACTIVITIES BEST FOR ME ARE:** (please check all that apply)

The school day  At School  Weekday Evenings  After School  From Home  Weekends

Name: \_\_\_\_\_ Child(s)/Grade(s): \_\_\_\_\_

Cell: \_\_\_\_\_ (Text YES or NO) Email: \_\_\_\_\_