

OPPORTUNITIES TO SERVE AT MEA 2023-2024

Name: _____ Child(s)/Grade(s): _____

Cell: _____ (Text YES or NO) Email: _____

Each parent's involvement plays a role in the success of Macon East Academy. The PTO needs your time, talent, and energy to make this school year a successful one. Please complete this form and return it to your child's homeroom teacher.

Please contact Robyn Streetman, PTO President, at 706-329-0929 or pto@maconeast.net with any questions regarding PTO or volunteer opportunities. Thank you!

LOWER SCHOOL OPPORTUNITIES:

- ☐ Lower School Room Mom- works with teacher to coordinate class parties, field trips, and other class activities as needed. Communicates with parents to assist with these and other activities. Welcome new families to your class. Organizes teacher snacks when their class month to do. Organize a gift for the teacher's birthday and teacher appreciation week along with their class Staff Pal.
- ☐ Library Helper- assist librarian as needed such as Book Fairs, help with special events.
- ☐ Grandparents Day (Sept. 15th, 2023) - help with program, make refreshments, serve, set up/clean up, and decorations.
- ☐ Tailgate (Sept. 29th, 2023)- set up area for special tailgate snack/drink, assist where needed.
- ☐ Science Fair- assist with setting up and clean up; snacks for judges. (January 2024)
- ☐ Art Show- assist Art teacher with set up and clean up; snacks for judges. (April 2024)
- ☐ Art Helper- assist Art Teacher when needed during class time.
- ☐ Environmental Fair (April 18th, 2024)- assist with set up and clean up; welcome exhibitors and help providing lunch/snacks for exhibitors.
- ☐ Field Day (April 26th, 2024)- assist with set up and clean up for field day.
- ☐ Pastries for Parents- Committee Leader for this to organize and head this up for late May 2024. Set up/clean up; bring baked goods and decoration

UPPER SCHOOL OPPORTUNITIES:

- ☐ Upper School Room Mom Coordinator (2 per grade level split into their homerooms)- serve as a liaison between the homeroom teachers and parents, welcome new families to your class, take care of teacher appreciation gifts and birthdays plus for your class Staff Pal, teacher snacks and other events as needed.
- ☐ Awards Day- assist with flowers/decorations and refreshments.
- ☐ Tailgate/Homecoming (Sept. 29th, 2023)- help set up tents, bring tailgate food & games.
- ☐ Welcome New Family committee- Committee Leader for this to organize a new family with an established one to help with any questions.

TEACHER & STAFF APPRECIATION: Upper & Lower School

- ☐ Teacher snacks (K3-6th)
- ☐ Teacher snacks (7th-12th)
- ☐ Christmas luncheon (all faculty-Dec. 4th, 2023)- help assist in making food/desserts for teachers and staff; set up/serve/clean up. Also needs help in sitting with classes while teachers attend luncheon.
- ☐ Blessings of the Teacher's Luncheon (Aug 2024)- make desserts to drop off at Woodland Church before the school year begins.
- ☐ Teacher Appreciation Week (May 6th – May 10th) assist in various ways to show appreciation all week.
- ☐ Teacher Appreciation Luncheon (May 10th, all faculty)- help provide lunch for teachers & staff; set up/serve/clean up. Also needs help in sitting with classes while teachers attend the luncheon.

*****MORE OPPORTUNITIES ON BACK*****

OTHER EVENT OPPORTUNITIES:

- ☐ Santa Shop (Nov.27-Dec.1 mornings)-shop year-round for bargains to purchase, gift wrapper, set up/decorate, shopper helper for kids.
- ☐ Used uniform sale (summer 2024)- organize and move clothes to sale area to set up, sale day help, clean up.
- ☐ Back to School Bash 2024 (second weekend of school starting)- getting sponsorships, volunteer to work a station, set up/clean up, decorations, make signs
- ☐ Silent Auction 2024 (with Back-to-School Bash)- ask for donations, work the auction, set up/clean up auction, write thank you notes.
- ☐ Mum Sale (Fall 2023)
- ☐ Meet the Teacher/Open House night PTO table (2024)
- ☐ PTO Membership Drive (August/September)- help enter in contact information and organize memberships with board.
- ☐ Spirit Nights/Days- help coordinate and make relationships with businesses that give a % back to our PTO, set up date and promote it.
- ☐ Spirit Wear Sales at MEA sports events.
- ☐ Boosterthon Fun Run (Jan. 25th- Feb. 2nd 2024) - assist in getting Sponsorships, assist on day of the fun run, input money into computer.

COMMUNITY SCHOOL INVOLVEMENT/FUNDRAISERS:

- ☐ School Beautification/Clean-up Days (summer/spring)
- ☐ Summer Projects/Updates to school
- ☐ Outdoor Learning Garden-keep beds clear of weeds along with flower pots around the school.
- ☐ Pike Road Haybale contest (Sept./Oct.)- help decorate one for our school.
- ☐ Scarecrow Contest at SweetCreek Farm Market- help

PARENT LEADERSHIP:

- ☐ Talent Show Parent Helper
- ☐ Girls on the Run Parent support (Spring 2024)- need adult volunteers to run 5K with students
- ☐ Green Team Parent Support-work in outside garden with kids. Also, to help pull weeds throughout year/summer.
- ☐ SGA Lower School Parent Support
- ☐ 4H Parent Leader Support- Area of interest (Example: Archery, Sewing) _____
- ☐ Teach after-school class /share a hobby: Special skill _____
- ☐ Chapel (speaker, speaker contact)
- ☐ Deer Hunt Parent Support (accommodations/land support, hospitality, setup/cleanup, baking)
- ☐ Special Forces of the PTO- (Father/Grandfathers/Father figures)- would like for a Macon East Father to chair this and look for opportunities to help further in the school for men to feel involved with the PTO.
- ☐ Woman's prayer group (speaker, speaker contact)

TECHNOLOGY/DESIGN/BUILD/SKILLS

- ☐ Grant Writer
- ☐ Google Documents
- ☐ Thank you note writer
- ☐ Marketing/Advertising for PTO only events
- ☐ Hands on: project builder, painter, handyman, electronics, grounds maintenance, etc.
- ☐ Get Business Sponsorship/Donations to PTO events
- ☐ Graphic Designer of Logos, Banners, invitations, flyers, Facebook invites, spirit wear, etc.

THE DAYS, TIMES, AND TYPES OF ACTIVITIES BEST FOR ME ARE: (please check all that apply)_____

☐ The school day ☐ At School ☐ Weekday Evenings ☐ After School ☐ From Home ☐ Weekend